## ISEM2024 How to Submit your abstract? (1) – Create your account

https://smartconf.jp/auth/register/isem2024/

You are required to create your account first

**1. Enter your email address** 

2. you will receive an email to active your account.

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Please fill in your email address. We will send the verification link
to your email address.
Email address
✓ Next
For users who already have the SMART Conference account please click the below button to log in.
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### 2

You have completed the pre-registration of ISEM2024. Please enter the link below to reset your password and complete the registration:

Association: ISEM2024

URL: <

https://smartconf.jp/auth/register\_input?site=110&hashkey=d90122755aee94330b1450 b1a2f72590

This is an automatic message. please note that we cannot receive any reply to this email address. Please contact the information below immediately if you are not the intended recipient.

ISEM2024 Registration Office (EC Inc.) Sakuragaoka-cho 31-14, Shibuya-ku, Tokyo, < JAPAN

TEL: +81364593210 Email: isem2024@ec-mice.com \*\*\*\*\*\*

## How to Submit your abstract? (2) – Enter your personal information

	enter your personal information.
ersonal informati	on
Select your languar	ge. slish (For Japanese)
Full Name (English First Name (English)	) Last Name (English)
Affiliation (English)	)
	on
Email address * Yo isem2024_regi@@ Password * 8-32 si	u can change it after logging in. ec-mice.com ngle-byte characters
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- 1. Select:
- English only
- Full Name
- Affiliation

#### 2. Set a password

NOTE

Please DO NOT enter in Japanese. 日本語は入力しないでください

# ISEM2024 How to Submit your abstract? (3) – Submit your abstract

#### Your account has been created!

**1. Select "Papers** 

1

2. Click "Submit paper"

Event > Papers			Conference Website My Account	
Papers			+ Submit paper	) 2
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	No records found.			
0 items in total				
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## How to Submit your abstract? (4) – Enter your paper information

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nter the required details and th	en click the "Submit" button.			
The registered username will b our account settings. You may edit the details at any The total size of data that can	be used as the first author's name. If you need to make any changes, please y time during the submission period. be uploaded in one submission is 20 MB.	update the inform	tion in	
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Session Type Required	Unselected			
First author	Hanako Yamada			
Affiliation Required	Add/edit Affiliation			

**ISEM2024** 

# ISEM2024 How to Submit your abstract? (5) – Complete your submission

#### **Click "Submit" to finish entering information.**

Presenter	Required	Unselected 🔻				
Corresponding author	Required	Unselected 🔻				
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Topics						
Topic 1	Required	Unselected		,		
Topic 2	Required	Unselected		·		
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					X Cancel	Submit

# ISEM2024 How to Submit your abstract? (6) – Completed!

#### Your abstract is listed in your account.

8 SMART Conference User screen	Event > Papers			Con	ference Website	My Account
Event     Selected event   Change >     ISEM2024	Papers				-	- Submit paper
Participant register	Paper list					
Papers					0	_
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e Account		_				
Account settings	1 items in total	1				
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8 SMART Conference User screen	Event > Papers Conference Website	Select "Edit"
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Japan Act of Specified Commercial Transactions	Edit your your your	the paper and click the "Update" button. e registered username will be used as the first author's name. If you need to make any changes, please update the information in account settings. u may edit the details at any time during the submission period. e total size of data that can be uploaded in one submission is 20 MB.
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